

MHHS Cross Code Advisory Group (CCAG) Minutes and Actions

Issue date: 29/11/2023

Meeting number **CCAG024**

Venue

Virtual – MS Teams

Date and time **22 November 2023 10:00-12:00**

Classification

Public

Attendees

Chair

Chris Welby (CW)

Role

SRO SME

Industry Representatives

Andrew Green (AG)

Supplier Representative (I&C Suppliers)

Andrew Wallace (AW)

RECCo Representative

Christopher Day (CD)

BSC Representative

Clare Hannah (CH)

Supplier Agent Representative

Fungai Madzivadondo (FM)

DNO/iDNO Representative

Harriet Truss (HT)

REC Code Manager

John Lawton (JL)

DCUSA Representative

Lawrence Jones (LJ)

BSC Representative

Milly Lewis (ML)

CUSC Representative

Neil Dewar (ND)

National Grid ESO Representative

Paul Saker (PS)

Supplier Representative (Domestic)

Richard Vernon (RV)

DCC Representative

Tom Chevalier (TC)

Supplier Agent Representative (Independent Supplier Agent)

MHHS Programme

Amy Clayton (AC)

PMO Governance Support

Andrew Margan (AM)

Governance Manager

Jason Brogden (JBr)

Industry Expert

Matthew Hall (MH)

Senior Business Analyst

Simon Chidwick (SC)

Design Administrator

Other attendees

Andy MacFaul (AMF)

Ofgem

Jenny Boothe (JBo)

Ofgem

Sinead Quinn (SQ)

Ofgem

Apologies

Sarah Jones (SJ)

RECCo Representative

Tim Newton (TN)

SEC Representative

Actions

Area	Ref	Action	Owner	Due
Horizon Scanning Log	CCAG24-01	BSC and Programme to have further discussions on the sequence of the two parallel changes on CP1589 and to communicate this out to appropriate parties.	BSC (Lawrence Jones)	
CCAG Reporting, Risks and Milestones	CCAG24-02	Programme to set out the code change control process in more detail, and present back to CCAG members.	Programme (Andrew Margan)	
Consequential Code Change Delivery	CCAG24-03	Elexon to send over details on the consequential change documents in the PAB papers to the Programme, and to communicate this out via The Clock.	Elexon (Christopher Day)	
Consequential Code Change Delivery	CCAG24-04	Elexon to confirm internally on the questions around the bulk CoA.	Elexon (Christopher Day)	
Summary and next steps	CCAG24-05	Programme to send out Risk reference and mitigating action for risk of mismatches between Programme and enduring DIP onboarding processes.	Programme (Jason Brogden)	Recommend Closed. This risk in the RAID is R707 and can be seen through the dPMO .
Summary and next steps	CCAG24-06	Programme to invite Chris Wood to December CCAG.	Programme (Andrew Margan)	Recommend Closed. This has been actioned.

Decisions

Area	Dec Ref	Decision
Minutes and Actions	CCAG-DEC40	Minutes and Headline Report of CCAG meeting held 25 October 2023 approved.
CCAG Reporting, Risks and Milestones	CCAG-DEC41	CCAG approved the BSC and REC Migration, Governance and Qualification Code Artefacts.

RAID Items

RAID area	Description
None	

Minutes

1. Welcome

The Chair (CW) welcomed attendees to the meeting and outlined the meeting agenda.

2. Minutes and Actions

The Chair asked if there were any questions from the headline report and minutes from last month's CCAG. No questions raised. The minutes were approved.

AC walked through the outstanding actions, full updates for which can be found within the meeting papers.

The following comments were noted against the actions:

- **CCAG23-02:** CD, the BSC representative shared that a working group has been established to discuss the Imports/Exports MOD and recommended this action now be closed.
- **CCAG23-04:** TC, the Supplier Agent Representative (Independent Supplier Agent) highlighted that DCP419 would also affect ISD as well as Helix. MH, from the Programme, agreed with this.
- **CCAG23-05:** CD shared that he had gone away to discuss whether any Elexon Consequential Code assurance documents could be released earlier than the February Mop-up consultation. Documents going into the PAB public paper would be available next month, and therefore before February. However, other documents would not be released earlier due to there being lots of consolidation in the draft.
- **CCAG23-06:** AM, from the Programme shared that BSCP602 would be in scope, however, BSCP603 was out of scope.

3. Programme updates

The item was considered as read by attendees, with no questions.

4. Horizon Scanning Log

DCUSA

JL, the DCUSA representative provided an update on their changes.

- **DCP419 'Pre-Notification of Planned Supply De-Energisations':** JL shared that this change had been raised in the previous CCAG and had now been added to the horizon scanning log. The working group session on this took place on Friday 15 November and DCUSA would be looking at the minutes to understand how this will be progressed.

BSC

LJ, the BSC representative provided an overview of their change updates.

- **CP1589 'Create Additional Market Participant Role Codes':** LJ shared that this change had been known about for some time, it had been previously raised by REC and subsequently withdrawn. The change is to allow to up to two characters in the code and had been identified that this change would impact the MHHS Programme Design. LJ shared that a change request is being worked up and will be raised in the next few weeks. This will then go for committee decision in January 2024. The Programme is aware of this timeline.

CH, the Supplier Agent representative asked for further clarifications on the process of CP1589 going for impact assessment and the raising of a change request (e.g., what will the change request consult on, will a solution be already defined and align with the MHHS arrangements).

LJ responded that the change request would consult on the impact on MHHS Design. Further detail as shared by CW, stating that when a change request is raised on the Programme it will go out for impact assessment. The impact is for parties on the TOM. CW added that change requests will have a solution not options.

LJ highlighted that there would not need to be changes made to one-character codes, it would only be if it moves to a two-character role code, which is not necessary for each code.

CH asked if PPs could object to bringing the change into the current arrangements and only accept it in being wrapped up in the new MHHS arrangements. LJ responded that this is possible, however it was not their ideal outcome and that their initial view is that the impact would only initially impact Helix.

MH highlighted concerns around the timelines of the change request and believed it wouldn't be turned around in time for decision.

MH added that if the above change would not just affect Helix but also ISD, which would mean everyone who uses ISD having to impact assess the change. LJ responded that further discussions were needed with the Programme on the sequence of the two parallel changes, which other representatives agreed should take place. MH offered for LJ to reach out to him directly to discuss.

ACTION CCAG24-01: to have further discussions on the sequence of the two parallel changes on CP1589 and to communicate this out to appropriate parties.

- **CP1590 'Enabling use of DTM agent appointments process for P434':** LJ shared that off the back of P434, CP1590 was raised, and this would be an optional route to use to facilitate larger portfolios. BSC does not believe this will impact the MHHS Programme. No questions raised.

REC

HT, the REC representative provided an update of their change.

- **R0026 'Whole Current (WC/Current Transformer (CT) Certificates)'**: HT that this change was on hold until very recently and it was now being progressed.
- **R0043 'Commissioning of Works using shared Meter Operator services by the Crowded Meter Room Co-ordinator (CMRC)'**: HT shared this went to change panel on 21 November and was recommended to the authority to approve implementation in June 2024.
- CH asked if there is a SLA for decisions, HT responded that there was no timeframe for this yet.
- HT confirmed that **R0017: invalid requests for site technical details**, had been implemented in the 03 November 2023 REC release.
- **R0065 'Registration of Smart Export Guarantee (SEG) Sites'**: HT shared that this will be picked up in the discussions around R144.
- PS, the Supplier (Domestic) representative asked what would happen if R144 was not approved and whether R0065 would come back. HT responded that R0065 would not come back, however if R144 did not progress then they would have to look back at this.
- **R0081 'CSS Market Message Retry Strategy'**: HT shared that this is being worked on and ongoing reviews are in place.
- HT added that R0083 had been approved by the authority and R0083A had been rejected (both not on the slides) and that these will align to M8 and be implemented then.

HT shared data specification change updates:

- All changes to the data specification, whether owned by the REC, the BSC, the DCUSA, UNC or the SEC will be referred to the Cross Code Steering Group (CCSG) for consideration. This is with the intention to check there are no unintended consequential changes that haven't been identified by the owning code and to check that the proposed changes are being raised in the right code.
- HT shared that CCSG will track the development of the changes and REC will provide an update once the guidance has been published following CCSG on 13 December 2023.

MHHS Programme

The Programme had no updates on the horizon scanning log changes.

No further questions raised in the meeting.

5. CDWG Escalations

AM, from the Programme shared that the code drafting artefacts have reached the stage were consulted and finished the assurance process. It was noted that all comments had been addressed and there were no outstanding actions or queries. Based on this they are ready to proceed on the BSC and REC Code artefacts.

Therefore, the Programme asked CCAG members for the approval of the BSC and REC Migration, Governance and Qualification Code Artefacts and published and where relevant updated during the later Mop-up tranche.

The Chair asked if there were any objections. No objections.

FM, the DNO/iDNO representative asked when the comments log for tranche 4 would be released. SC, from the Programme responded that the aim was to release it by COP.

6. **CCAG Reporting, Risks and Milestones**

Code Workstream Summary

AM provided shared that the Code Drafting workstream is on track for M6 delivery in August 2024 and lower-level tier 3 milestones are all on track.

AM noted that various areas were now complete, the mop-up artefacts are on track, and the consultation start date is now confirmed for 30 November 2023.

AM shared that the main activities for next month will be to continue with Tranche 4 and closing out the consultation to feedback to Programme Participants (PPs) at January's CCAG.

AM asked if there were any questions. No questions raised.

Top Programme Risks related to CCAG

AM walked through the top risks related to CCAG. AM asked if any comments. No comments raised.

Code Drafting BSC Mop-up Approach and Controls

AM shared that the mop-up would be a BSC twin approach:

- 1) BSC artefacts not yet amended.

Artefacts will be updated to reflect Design and terminology changes, which are minor changes. AM noted that a new PSL200 will be created, which is a rewrite of PSL100 and a significant change.

Artefacts will be consulted on as part of mop-up 1 consultation.

- 1) Artefacts previously created or amended.

Red-lined Design artefacts are mapped to Code artefacts.

Code artefact owner will manually eyeball each Design change to reflect the change into Code.

The change will be recorded on the change control log and the redline text will include an IR/CR indicator.

Changes to artefacts will be consulted as part of mop-up 1 consultation.

AM shared that there were three areas of concern raised by PPs:

- 1) Confirming which Code artefacts are in and out of MHHS Programme scope.
- 2) December consultation and conflicting priorities
- 3) How Code artefacts are assured for M6

AM explained that to address the concerns the below had been discussed and recommended at CDWG.

1. Publish full list of BSC and REC artefacts stating if in or out of MHHS Programme scope. To be provided as part of Mop-up 1 consultation for industry review and assurance
2. Bring forward 4 December consultation date to 30 November so Participants have more time before Christmas to review published artefacts and to submit comments and extend the consultation to 2nd January 2024 at the request of those PPs that wanted to use the Christmas period to review.
3. February's Mop-up 2 consultation appears to be light, therefore use consultation to undertake a 'final' review of all published MHHS Programme impacted Code Artefacts

TC asked if the change process could be documented in greater detail for PPs. AM responded that the change request process does exist within the Programme. TC said that changes made through the DIN log did not need a change request to be raised, and therefore does not follow the process.

JBr, from the Programme shared that work in the Programme is taking place around this and the Programme is looking to share this publicly once it has developed. One around ensuring that we are not introducing unnecessary change to the baseline, and two to make sure we have the appropriate mechanisms for external change which may impact MHHS design. CW added that this thinking will be going to PSG in December and then can be brought to CCAG.

ACTION CCAG24-02: Programme to set out the code change control process in more detail, and present back to CCAG members.

7. Consequential Code Change Delivery

Elxon

CD shared that everything is on target for December PAB meeting and that they are in the final review stages for the code drafting documents.

CH stated that they appreciated the PAB papers are public, however, asked if BSC would be able to ensure all of industry received a notification via The Clock as to when details on their consequential change documents would be published in the PAB papers.

CD took an action to send over consequential change details to the Programme, and then for the Programme to communicate this out via The Clock.

ACTION CCAG24-03: Elxon to send over details on the consequential change documents in the PAB papers to the Programme, and to communicate this out via The Clock.

TC queried the bulk Change of Agent timelines.

ACTION CCAG24-04: Elxon to confirm internally on the questions around the bulk Change of Agent.

NGESO

ND, the NGESO representative shared that the timelines shown on the slide for the TNUoS task force are still valid.

ND explained that the earliest implementation of any changes would be after the start of migration in April 2025, and they are looking to develop an E2E solution that will include and work for both NHH and MHHS regimes, however this will not necessarily be a long-term solution.

ND further shared that they are having ongoing discussions with the Programme and Ofgem on this and they would continue to do so. They are also looking to talk to an industry forum in the coming days on the interim charging method to be implemented by April 2025.

TC highlighted that doing this by April 2025 could lead to unintentional consequences and this is a concern as the Programme wants to migrate as soon as possible. ND responded that they have the same concerns, and they are having discussions to make sure it doesn't impact migration activities.

8. CDWG Update

AM provided an overview from the Code Drafting Working Group (CDWG), as per the slide. AM noted that in November CDWG providing tranche 3 update and requesting recommendation and on tranche 4 and how this is going through the assurance process. All completed. Focus for next month is to carry on providing update on the consultation process ... use the slide.

9. Summary and Next Steps

AC summarised the meeting actions. CW went over the next steps.

AM shared that approval of M6 SCR Modification in January 2024 was likely premature. The Programme had arranged to discuss this with Ofgem in January, therefore February CCAG approval seemed more appropriate timings.

CH asked if the Programme could ensure that action CCAG24-04 (Elexon to confirm internally on the questions around the bulk CoA) is communicated to PPs who are looking at this change request. AM confirmed this.

TC queried if the Programme had taken any mitigating actions for risk of mismatches between Programme and enduring DIP onboarding processes. JBr from the Programme responded that discussions on this are taking place and took an action to raise this as a risk on the RAID log and share with CCAG members via the dPMO.

ACTION CCAG24-05: Programme to send out Risk reference and mitigating action for risk of mismatches between Programme and enduring DIP onboarding processes.

AM shared that he would be taking an action to ensure Chris Wood, from Elexon was invited to the December CCAG meeting.

ACTION CCAG24-06: Programme to invite Chris Wood to December CCAG.

Date of next meeting: 20 December 2023. To note this will be at 2:00pm not the usual 10:00am meeting schedule.